

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF JUNE 18TH, 1936.

The Board of Public Works met in the offices of the Board of Public Works, Union Trust Building, Baltimore, on Thursday, June 18th, 1936.

Present -
Harry W. Nice, Governor.
Wm. S. Gordy, Jr., Comptroller.
Hooper S. Miles, Treasurer.

Mr. Wm. H. Blakeman, State Budget Director, attended the meeting.

*St. Dept. of
Public Welfare*

The Board took up for consideration the revised Budget submitted to it by the Board of State Aid and Charities, for the Relief Department, for the year April 1st, 1936 to March 31st, 1937.

After much consideration of the Budget, the Board disapproved the set-up tendered by the Board of State Aid and Charities, and in its place approved the following Budget, and instructed the Secretary to transmit a copy of the revised Budget to the Board of State Aid and Charities, and to advise the said Board that the revised Budget would be effective after June 30th, 1936, the Board of State Aid and Charities in the meantime to make such arrangements as are necessary to make whatever eliminations are called for in the personnel of the Department, and to arrange the expense items accordingly.

BOARD OF STATE AID AND CHARITIES

Salaries

Chairman of Board.	\$ 1,500.00	
Executive Secretary (\$6,000.00 per annum).	5,280.00	
Secretary Stenographer		\$1,200.00
Chief Clerk	2,200.00	
Secretary (pensioned).	950.00	
Junior Clerk	1,200.00	
	<u>\$11,130.00</u>	<u>\$1,200.00</u>

Social Work Department

Director of Social Work.	\$4,000.00
Secretary Stenographer	1,140.00
Assist on Training and Personnel	2,500.00
Stenographer	950.00
Assist on Field Supervision	3,000.00
Statistical Assistant	1,800.00
Stenographer	950.00
Assist on Child Welfare	2,200.00

Statistical Clerk	\$ 1,026.00	
Stenographer		960.00
Assistants, County Case Work (2)		
(\$2,400 & \$1,800)		4,200.00
Statistical Clerk		1,300.00
Stenographer		1,020.00
Librarian		884.00
Office Boy		1,200.00
		780.00
	\$ 3,226.00	\$24,704.00

Business and Financial Department

Administrative Assistant	4,000.00
Head Field Auditor	2,700.00
Field Auditors (4)	6,660.00
Disbursing Officer	2,100.00
Chief Accountant	1,920.00
Senior Clerks (3)	4,120.00
Junior Clerk	900.00
Stenographer	960.00
Telephone Operators (2)	2,000.00
Supplies and Inventory Clerk	1,320.00
Mailing Clerk	1,044.00
Mimeograph Operator	960.00
Messenger	936.00
	\$29,620.00

Commodity Distribution Department

Head Warehouseman	2,500.00
Warehousemen (2)	2,280.00
Clerk	960.00
Stenographer	1,040.00
	6,780.00

Salaries and Wages \$14,356.00 \$62,304.00

Expenses

Expenses of Board Offices

Travel	\$2,000.00
Travel (Board Members)	1,000.00
Communication	1,000.00
Supplies	250.00
Printing	200.00
	\$4,450.00

Expenses of Relief Organization

Travel	\$10,000.00
Communication	3,500.00
Stationery	3,000.00
Rent	6,750.00
Miscellaneous (Moving, etc.)	1,000.00
	24,250.00

Commodity Distribution

Warehouse Rent	\$2,100.00
Heat, Light and Power	345.00
Freight	100.00
Travel	6,000.00
Packing	150.00
Telephone and other communications . .	160.00
Stationery and Supplies	50.00
	<u>\$8,905.00</u>

Total Expenses \$4,450.00

\$33,155.00

SUMMARY

			<u>Total</u>
Salaries and Wages	\$14,356.00	62,304.00	\$76,660.00
Expenses	<u>4,450.00</u>	<u>33,155.00</u>	<u>37,605.00</u>

From regular
State Budget \$18,806.00

From Emergency Relief Tax In-
come plus grants

\$95,459.00

TOTAL OPERATING BUDGET
(Annual Basis)

\$114,265.00

The following letter from Henry Powell Hopkins, Architect, was read
and considered -

HENRY POWELL HOPKINS
ARCHITECT
10 E. Mulberry St.
Baltimore, Md.

June 17th, 1936.

Mr. Joseph O'C. McCusker,
Secretary of the Board of Public Works,
Comptroller's Office,
Annapolis, Maryland.

Re: Admissions Building,
Eastern Shore State Hospital
Cambridge, Maryland.
St. File No. Md. 1623-R

Dear Mr. McCusker:-

Following your letter to me wherein you stated that the Board of Public Works could allot only \$10,000.00 for repairs to the Eastern Shore State Hospital and instructed me to have the Board of Managers revise their request for repairs to come within this above sum, please be advised that this matter has been attended to.

The enclosed revised list of repairs has been approved by the Board of Managers as per enclosed signatures and I have been authorized to respectfully request the Board of Public Works to grant permission to have the repairs done according to the enclosed itemized accounting.

Respectfully yours,

/s/ Henry P. Hopkins,

Architect.

HPH:MKM

Enclosure

c.c. Dr. Chas J. Carey.

The Board approved the repairs outlined in Mr. Hopkins' letter, and authorized the Hospital to proceed accordingly.

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The Secretary brought to the attention of the Board the correspondence passing between the State Game Warden and the Board of Public Works, recently, in connection with the proposed offer by Mrs. N. P. Eigelbner to give the State a tract of land lying in Baltimore County near Summerfield Station. In view of the restrictions imposed in the proposed deed and the recommendation of the State Game Warden that the State not accept the offer, the Board ordered the correspondence in the case filed.

Incl. +

The Secretary took up with the Board the question of permitting Calvary M. E. Church, Annapolis, whose property joins the Court of Appeals Building, to connect its storm water drainage with the drainage being provided to carry off the storm water from the Court of Appeals Building, the connection to be made at the point where the State property adjoins the Church property on College Avenue.

The Board approved the request and the necessary permission to connect this storm water drainage was authorized.

The following letter from Maryland Classified Employees Association, was read and considered -

State Employees

MARYLAND CLASSIFIED EMPLOYEES ASSOCIATION
213 St. Paul Place
Baltimore, Maryland.

June 5th, 1936.

Board of Public Works,
Union Trust Building,
Baltimore, Maryland.

Gentlemen:-

At a recent meeting of the Executive Committee of the Maryland Classified Employees Association a resolution was passed directing me to write the Board of Public Works requesting that some consideration be given at this time to the restoration of salary cuts made in the various departments throughout the State; and if there are any unallocated funds or refunds made to the State Treasury that this money be applied to the immediate restoration of cuts.

The recent restoration of some two hundred fifty-two salary cuts in the State Roads Department has produced remarkable improvement in the morale and has been a further incentive to the employees of that Department to try to improve their work.

Trusting that there is some way the Board can find to restore the salary cuts in the near future, I am

Very truly yours,

/s/ Thomas J. Grogan, Jr.
Director.

TJG:AED

The Secretary was instructed to turn the correspondence over to Mr. Wm. H. Blakeman, State Budget Director.

The following letter from the Maryland Training School for Colored Girls, was read and considered -

MARYLAND TRAINING SCHOOL FOR COLORED GIRLS

June 3, 1936.

Board of Public Works,
Union Trust Building,
City.

Gentlemen:-

This is to notify you that Mr. Elmer Hammond, State Engineer, has delivered to us three bids for waterproofing the two buildings of the Maryland Training School for Colored Girls at Glenburnie. The Board has gone over the bids and have chosen the bid of Sidney McCall Inc. 1325 N. Caroline St., Baltimore, Md. We are writing you for authority to notify this firm of our acceptance of his bid so that the work can be started. The bid is (\$692.00).

Yours very truly,

Board of Managers,
Maryland Training School for
Colored Girls.

/s/ H. H. Murphy,
Secretary.

M/P

The Board approved the recommendation that a contract be awarded to Sidney McCall Inc., 1325 N. Caroline St., Baltimore, at his bid of \$692.00 for the waterproofing work at the Institution, the work to be done in accordance with recommendations of Mr. Elmer Hammond, State Engineer. Mr. Blakeman, State Budget Director, stated that the bid of Sidney McCall Inc. was the lowest bid submitted for the work.

The Secretary brought to the attention of the Board the file of correspondence in connection with the tract of land on Elk Neck, in Cecil County, which the Board of County Commissioners of that County want to convey to the State for use as a Park.

The Board was anxious to have some information as to any expenses involved in taking over this property, and particularly with reference to future maintenance.

The Secretary was instructed to ask the State Forester to submit a statement, giving the Board full information in this matter. It was also stated that the approval of the Board of Regents of the University of Maryland would be necessary to the acceptance of this land before the Board of Public Works would consider accepting it.

There being no further business, the meeting adjourned.


Secretary.